

## Schoon Pumpkin Fair

Time	Activity	Volunteers
7.00 – 9.30	Setting up (erecting stalls, putting up signs, arranging tables for indoor events& craft tent)	
9.30 - 11.30	Booking in entries ( 1 outside stall for pumpkins and everything that needs to weighed, 1 outside stall for sunflowers and everything that needs to measured ,indoor competitions in Scout Building)	
11.30 – 1.30	Judging, measuring and final preparations for when public arrive (very often well before 1.30) Start to man gates	
1.30- 4.30	Public arrive (Manning gates and stalls, selling raffle tickets)	
4.30- 5.00	Raffle and Prize giving	
5.00- ?	Clearing up (dismantling stalls, picking up litter, packing away)	